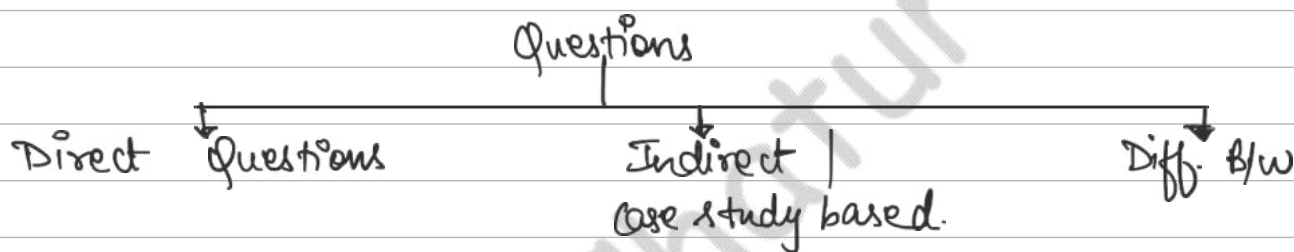


Answer Writing Tips

- Points or Paragraphs
- Leave one line after point/para
- Do not use short forms (Pvt. Co. ⊗)
- First letter of Act in capital (Companies Act, 2013)
- Double underline keywords (hereinafter referred as the Act)



subsec 1 of sec 8 of Co. Act, 2013 / Sec 8 (1)

Diff. Between

①	Basis	MOA	AOA

② → MOA whereas AOA

Direct question Section 8 (1) (c)

- Ans in points/para.
- Double underline keywords

Indirect question. / Case based question

1st Para :- Definition & provisions

- As per the relevant provisions of _____ Act, _____
- As per section _____ of _____ Act, _____
- _____ Act, defines _____ as _____
- In the light of provisions of _____ Act, _____ is defined as _____
- with reference to the provisions of _____ Act, _____
- Pursuant to Sec _____ of _____ Act _____
- The Companies Act, 2013 states the provision relating to _____

2nd para Reference of case law < Name Judgement

- In the case of " _____ v. _____ ", it was held that _____
- In the decided case law, it was held that _____

3rd para Facts of question.

- In the given question / situation _____ (summary of question → max. 2-4 lines)

4th para

Conclusion

(*)

→ Based on the provisions and case law mentioned above, it can be concluded that _____

→ Based on aforementioned provisions, it can be concluded that _____

→ Hence, in the given case _____ is liable

Paragraph

v/s

Heading

1) Provisions

Provision :-

2) Case Law Ref.

Case Applicable :-

3) Ques ki panchayati (3-4 lines)

Fact of Ques :-

4) Conclusion

Conclusion :-

must → shall

Can → may

But → However, nevertheless

Also → In addition, moreover, furthermore

Said / Tells → states, contends, stipulates

Start → commence, initiate.

Because → In view of, Due to.

end → cease, terminate

Give → grant, provide

Example → for instance, As held in

Shashank ne Sec 86 ki conditions tod di

Break

Contract
violated.
breach

I , me , myself , I think , maybe (X)



Iski Jagah
↓

- It is opined that
- It may be stated that
- It is submitted that the contention of X is valid / correct etc.

→ Read module

→ Read guideline answers.